



GEDDIS PAVING & EXCAVATING, INC.

1019 Wamba Avenue • Toledo, Ohio 43607
Phone : 419-536-8501 • Fax : 419-536-0551 • geddispaving.com

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education/ Training

High School: _____ Did You Graduate?: YES NO GED

College: _____ Did You Graduate?: Yes No Degree: _____

Specialized Training:

Type of Training: _____ Certification: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Union Information

Union Member? Yes No Operator? Local # Laborer? Local #

Special Training/Skills? _____

Special Training/Skills? _____

Military Service

Branch: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Geddis Paving and Excavating Inc. is committed to providing a work environment that is free from all forms of discrimination and conduct that can be considered harassing, coercive, or disruptive, including sexual harassment. Actions, words, jokes, or comments based on an individual's sex, race, color, national origin, age, religion, disability, or any other legally protected characteristic will not be tolerated.

Geddis Paving & Excavating, Inc. recognizes the Equal Employment Opportunity Commission (EEOC) as a governing commission regulating certain employer/employment rights and liberties. We understand that under Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and the Age Discrimination in Employment Act (ADEA), it is illegal to discriminate in any aspect of employment.

Geddis Paving & Excavating, Inc. conducts random drug and alcohol testing. The Company or its agents will submit all employees' names to a random selection system. The random selection system provides an equal chance for each employee to be selected each time random selection occurs. Random selections will be reasonably spread throughout the year. The Company will drug test, at a rate established by the Department of Transportation for the given year. The Company will perform random alcohol testing, at the rate established by the DOT for the given year. Random selection, by its very nature, may result in employees being selected in successive selections or more than once a calendar year. Alternatively, some employees may not be selected in a calendar year. The selection of employees for random alcohol and controlled substances testing shall be made by a scientifically valid method, such as a random number generator that is matched with employee's Social Security Numbers, payroll identification numbers, or other comparable identifying numbers.

Geddis Paving & Excavating, Inc. reserves the right to order a drug test for any employee, at any time they deem necessary or, as required by DOT regulations.

Geddis Paving & Excavating, Inc. is an Equal Opportunity Employer

